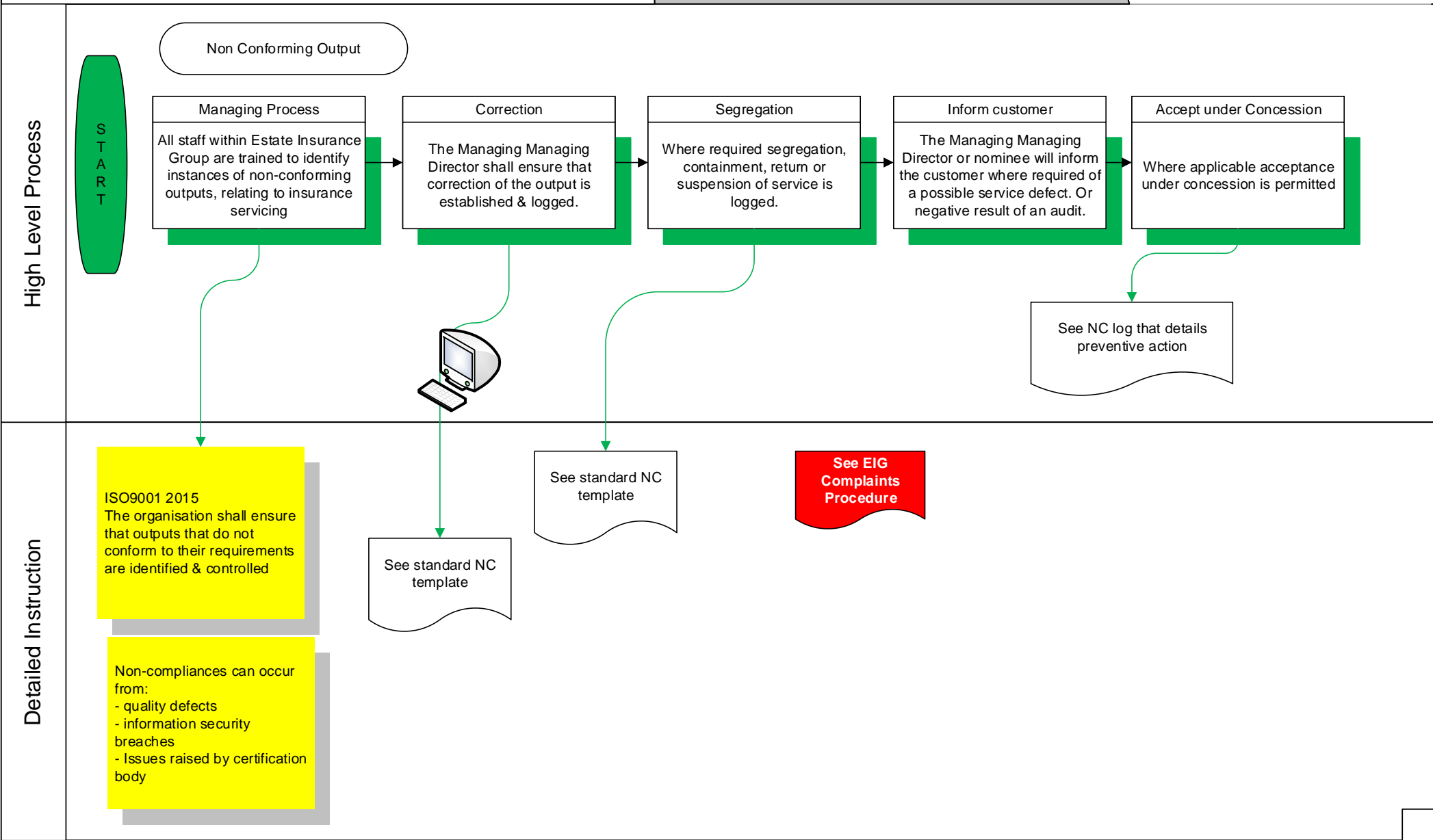


# Non Conforming Outputs

# Estate Insurance Group

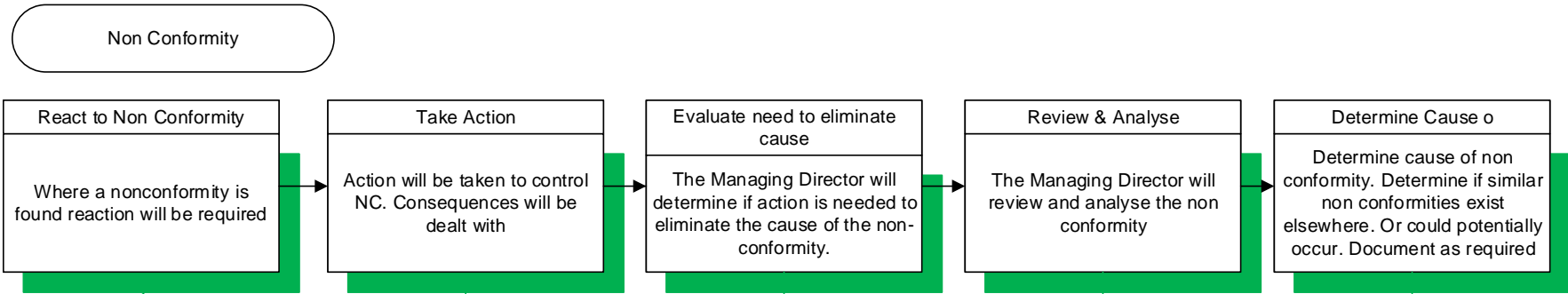
November 2016  
V1  
Approved By JS

**Responsibilities:**  
The Managing Managing Director is responsible for this function

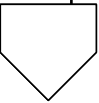
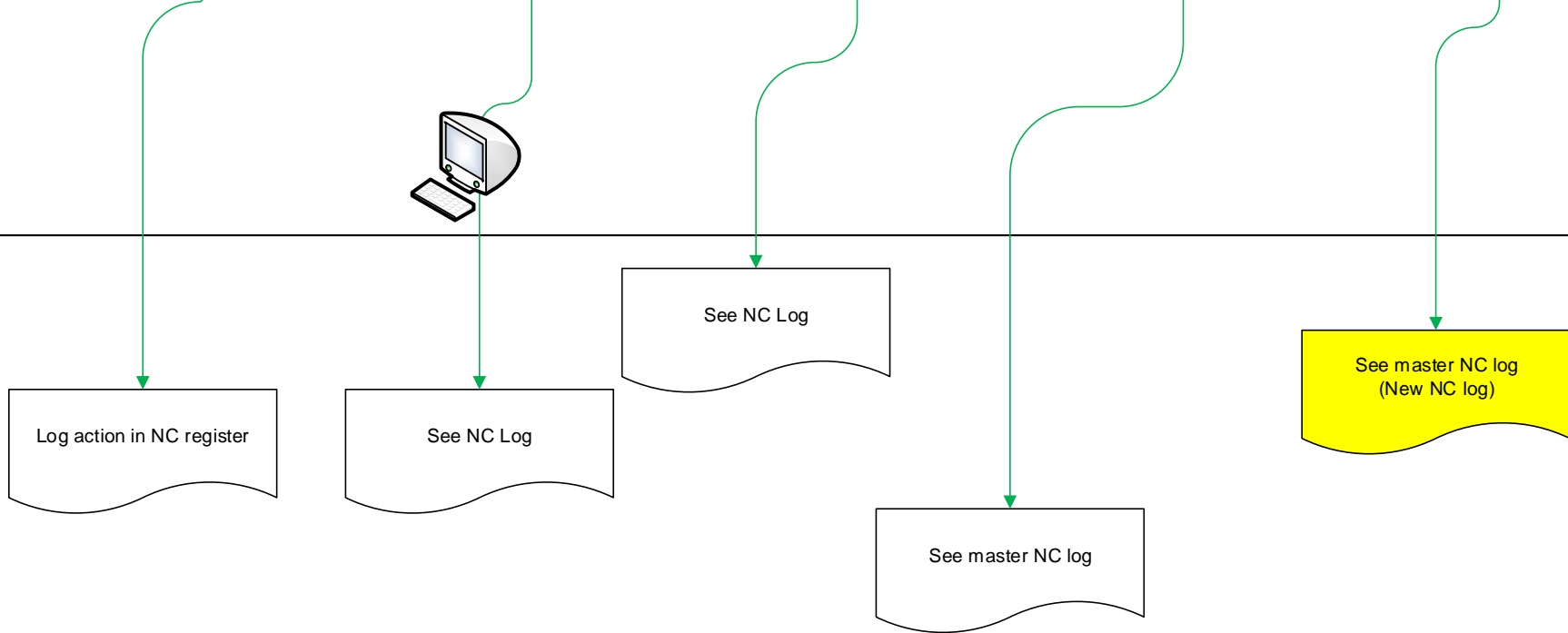


Responsibilities:  
The Managing Director is responsible for this function

High Level Process



Detailed Instruction



Responsibilities:  
The Managing Director is responsible for this function

High Level Process

Corrective Action

Implement Actions Needed  
The Managing Director or nominee shall implement action as required. Review the effectiveness of these actions.

Reviewing Action  
Effectiveness of actions taken is required & should be logged as required.

Update risk register  
The Managing Director will update risk register as required with any outstanding 'risk' areas relating to EIG's operations.

Changes  
Where required changes will be made to the integrated system and recorded by the Managing Director.

Retain Documented Information  
The organisation shall retain documented information.

Detailed Instruction

Action taken could include:  
1) Further audits  
2) Root cause analysis

See NC Log

Changes are recorded / logged.

Documented information is retained.

